

**Southwest Telecommunication Cooperative  
ITV Principals Meeting**

**Mediterranean Club, Tracy, Minnesota  
10:00 AM, January 19, 1999**

**Minutes**

**Representatives Present:**

Bob Slaba	Canby
Mark Bergmann	MCC
Forrest Benz	RRC
John Rokke	Tracy
Dale Kirsch	Fulda
Elia Bruggeman	Sleepy Eye
Bill Richards	WWG
Kathy Keck	Wabasso
Gene Miller	Edgerton
Julia Graves	Walnut Grove
Dan Bettin	Cedar Mountain
Carol Hayes	Comfrey
Bruce Johnson	Minneota
Gary Brosz	RTR
Don Yrjo	Redwood Falls
Cary Villeneuve	Windom
David Pace	Mt. Lake
John Dezeeuw	Springfield
Jerry Parker	SWTC
Forrest Fosheim	SWTC

1. Call to Order  
The meeting was called to order January 19, 1999, at 10:00 A.M., at the Mediterranean Club in Tracy by Mark Bergmann, Chairman.
2. Opening Remarks  
None
3. Agenda Approval  
Motion by John Rokke, second by Bill Richards, to approve the agenda. Motion carried.
4. Approval of the Minutes from December 2, 1998  
Motion by Dale Kirsch, second by Bruce Johnson, to approve the minutes for the December 2,

5. Higher Education Classes  
Four sites are involved in evening classes during the second semester. They are Redwood Falls, Wabasso, Luverne, and Springfield. Redwood Falls is involved three nights per week.
6. Spring 98-99 K-12 Course Schedule  
An updated Spring 99 schedule was distributed. The Principals reviewed the schedule and made some corrections.
7. Block Schedule  
The Principals were informed of the times for a block schedule which has been developed for ITV. Each principal was given a graph comparing the start and stop times of the periods and blocks, and how the schedule related to the individual district schedules. The times for the block schedule are as follows:
  - Block 1 - 8:15 - 9:40
  - Block 2 - 10:00 - 11:25
  - Block 3 - 12:10 - 1:35
  - Block 4 - 1:40 - 3:05
8. 1999-2000 K-12 Course Schedule
  - 8.1 Update course offerings  
A list of course offerings was distributed. The course offerings were individually identified to verify accuracy.
  - 8.2 Identify receive sites  
Each school was asked to identify which courses they were interested in receiving from the list of course offerings.
  - 8.3 Identify preliminary numbers  
Each district offered preliminary numbers for the courses they were interested in receiving.  
An updated preliminary schedule will be posted on our web site.
9. February 10<sup>th</sup> Meeting  
The next principals meeting will be held at 10 A.M., on February 10, 1999 at the Mediterranean Club in Tracy. Principals will be asked for final numbers at that time.
10. February 15<sup>th</sup> Final Numbers  
February 15<sup>th</sup> is the date the final numbers for the 1999-2000 ITV schedule are due.

11. Other

11.1 Calendar for next year

A preliminary ITV Calendar for the 1999-2000 school year was distributed for review. It will be brought to a future meeting for approval.

12. Adjournment

Motion by Bill Richards, second by Robert Slaba, to adjourn the meeting. Meeting adjourned.

Respectfully submitted,

Jerry Parker, Program Support Specialist