

Southwest Telecommunications Cooperative Governance Board Meeting

Tuesday, February 2, 1999 - 10:00 AM
Mediterranean Club, Tracy, Minnesota

Minutes

Southwest Telecommunications Governance Board Members Present:

Orlyn Wiemers	Minneota
Steve Kjorness	Westbrook/Walnut Grove
Jay Haugen	Sleepy Eye
Greg East	SV - RL - B
Doug Froke	Fulda
John Widvey	Worthington
Steve O'Connor	Marshall

Others Present:

Rod Wrege	SWTC Director
Jerry Parker	SWTC
Forrest Fosheim	SWTC

- 1.0 Orlyn Wiemers called the meeting to order February 2, at 10:15 a.m., at the Mediterranean Club in Tracy.
- 2.0 No opening remarks.
- 3.0 The agenda was modified to include information regarding the recent Community Education Directors meeting. Motion made by Steve Kjorness, second by Doug Froke, to approve the modified agenda. Motion carried.
- 4.0 Motion made by Greg East, second by Steve O'Connor, to approve the minutes as presented. Motion carried.
- 5.0 Rod Wrege presented the FY99 Operating Budget & Claims of Account. Motion made by Jay Haugen, second by Steve O'Connor, to approve the FY99 Operating Budget and Claims of Account as presented. Motion carried.
- 6.0 SWTC Administration
 - 6.1 Organizational Restructuring
Rod presented two organizational charts, the old organizational chart and a new chart depicting the recent personnel changes and restructuring. It was requested that the new organizational chart be included in the handbook.

- 6.2 Letter of Request to Central Region for Class Fees
Rod presented a letter which he has written to the Central Region requesting payment for the AP Biology class. The Board tabled the payment fees for the AP Biology class to the Hills district until we have a response from the Central Region.
- 7.0 SWTC Operations
- 7.1 Network Operations Report
Rod reported that the "swtc.org" e-mail users have been moved to the "mntm.org" server. Forrest Fosheim thanked the Board for the vote of confidence approving his promotion to network coordinator. Forrest presented information on help desk software which he has been evaluating. The software prices are from \$1000 to \$5000. The software will help track problems and maintain a database of repairs. Forrest is not making any recommendation at this time pending further evaluation.
- 7.2 Internet Server Status
Rod is looking at setting up listserves on our server. A listserv could be for Superintendents, Principals, Tech Coordinators or anyone else, for sharing a variety of information.
- 7.3 Handbook Update and Recommendations
Motion by Greg East, second by Steve Kjorness, to approve the recommended changes to the handbook pending review by the principals. Motion carried.
- 7.4 1999-2000 Program Planning Report
Jerry Parker reported on the progress of scheduling courses for the 1999-2000 school year. The principals met January 19, and offered preliminary numbers. The principals will meet again, on February 10, to produce final numbers.
- 8.0 METC/Legislative Update/E-Rates
Rod received information that SWTC did receive our funding commitment for \$437,800. Redwood County and Southern Exposure applications were rejected. They were qualified for a 62% discount rate but there was not adequate funds to supply that low of a discount rate. Rod has not received the commitment letter which gives the break down of what was discounted and what was not. Some of the \$437,800 is TAG money and some will be SWTC money. It was requested that the money that comes back be requested as cash not credits.
Rod presented plans for the pilot desktop video project. It was recommended that the project be awarded to sites by virtue of a grant. Rod will develop some criteria and bring it back to the board to develop language for the grant.
Rod has received information from Mark Manning that there is no TAG money in the Governors Budget and little support in the Senate and House. Rod distributed some

legislative talking points as well as a Learning Network of Minnesota Legislative Resolution. The METC is in the process of contacting key legislators as well as the Governor's office regarding the TAG. However, Rod strongly recommended that administrators, teachers, parents, and students contact their legislators.

9.0 Other

9.1 Community Education Directors

Jerry Parker has met with the Des Moines River Valley and Southwest Community Education Directors to inform them that ITV is available and to organize the directors to encourage the use of the ITV.

10.0 Miscellaneous

10.1 Next Governance Board Meeting will be determined at a later date.

10.2 Next Superintendents Meeting will be held on Wednesday, March 10, 1:00 P.M., at the Service Cooperative in Marshall.

11.0 Motion by Steve Kjorness, second by Doug Froke, to adjourn the meeting. Meeting adjourned.

Respectfully submitted,
Jerry Parker, Program Support Specialist