

**Des Moines River Valley Tele-Media
Board of Directors**

Minutes

Monday, March 2, 1998 - 6:30 p.m.

Conference Room - HiLo Club - Lakefield, MN

Tele-Media Agenda Items:

1. Meeting Called to Order

The meeting of the Des Moines River Valley Tele-Media Board of Directors was called to order March 2, 1998, at 6:30 p.m. in the Conference Room at the HiLo Club in Lakefield, MN, by John Stenzel, Chairperson.

DMRVTM Directors Present:

Jim Christensen	Westbrook
Rick Erickson	Lakefield
John Stenzel	SSC
Peter Altermatt	RRC
Robert Evers	Comfrey
Dan Smith	Windom
Daniel Olson	Springfield
Arnold Ihrke	Round Lake
Todd Franz	Mt. Lake
Julie Brugman	Mt. Lake
Derek Schmitz	Brewster
Bernell Voss	Sioux Valley

Superintendents Present:

Steve McCormick	SSC
Bob Meyer	Comfrey
Greg East	SV-RL-B
Dick Orcutt	Windom
Dick Gulbranson	Red Rock Central
Gery Arndt	JCC

Others Present:

Rod Wrege	SWTC Director
Jerry Parker	SWTC Program Support Specialist
Pat Lytwyn	Graduation Standards Facilitator
Theresa Black	DMRVED Recorder

2. Agenda Approval

Motion by Dan Smith, second by Daniel Olson, to approve the agenda as presented.

Motion carried.

3. Review of June 24, 1997 DMRVTM Board Minutes

Motion by Tim Christensen, second by Peter Altermatt, to approve the June 24, 1997, DMRVTM Board of Directors Minutes as printed. Motion carried.

4. DMRVTM Operations

a. 1997-98 DMRVTM Operating Budget and Claims of Account

Rod Wrege presented the Operating Budget and Claims of Account.

Motion by Jim Christensen, second by Derek Schmitz, to approve the payment of the Claims of Account. Motion carried.

b. FY97 Audit

Rod Wrege presented the FY97 audit report. The auditor was selected by a bidding process.

Motion by Dan Smith, second by Bernell Voss, to approve the FY97 audit report. Motion carried.

5. DMRVTM Program Planning

a. K-12 Schedule

Rod Wrege reported on the progress of the 98-99 K-12 class scheduling. March 2, 1998 was the deadline for registration. An updated schedule is posted on SWTC's home page <http://www.mntm.org> SWTC is working on offering classes to other areas of the state, as well as offering new and unique classes. One example is Business on the Internet. Other uses we are working on are debate, declam and math competition.

The four-block vs. seven period schedule was discussed. ITV does not offer a four-block schedule at this time. If a school wishes to offer a block class to another school with the block system, this can be arranged.

b. Evening Schedule

Rod Wrege reported that the evening classes are also posted on our web site. This spring, a graduate class is being offered from Mankato State University.

6. DMRVTM Reports and Activities

a. Video Network Report

Rod Wrege reported on the volume of usage on the ITV system and commented on the progress of installing the new microphones.

Scheduling remedial classes in the summer was suggested.

b. Data Network Report

Rod Wrege informed the Board that data network information is posted on our

web site. Our goal is to have the web site include percentage of utilization of data circuits for each school. We also have plans to increase bandwidth. Jerry Jones, our new Data Network Coordinator, is working on this.

Rod Wrege discussed the feasibility of filtering, and implementing an acceptable use policy. Rod would like to implement a system-wide Acceptable Use Policy that would not override each individual district's Acceptable Use Policy, but would supplement their policy to protect the cooperative. Rod has put together a survey to see what individual districts have for an Acceptable Use Policy and if the policies address specific points.

c. Legislative/METC Report

Rod Wrege explained e-rate discounts. The FCC has a universal service fund which telecommunications companies contribute to. This money is used to help offset the cost of expensive telecommunications services to rural areas, and is given to school districts as discounts (e-rate) on telecommunication services based on urban or rural areas and the percent of students in free and reduced lunch programs.

Rod has received approval from the Telecommunication Access Grant for about \$987,000.00 for continued operations of SWTC this year and to bring eligible sites on-line. Rod recommended we all contact our legislator to continue ITV funding. Rod has put a link on the SWTC web site to each legislator's web site.

7. DMRVTM Future Considerations

Rod Wrege has met with Senator Vickerman and Representative Harder concerning the proposal of approximately 100 miles of fiber optic cable for SWTC. This is about a \$2,000,000 project.

d. SWTC Update

Rod has hired Jerry Jones and is in the process of hiring another video technician. The handbook has been updated and posted on our web site.

The final date for registration is March 2, with April 1 the date for financial responsibility. In the future February 15 will be the final date for registration.

Graduation Standards will be incorporated into course descriptions in the future.

8. Approve of Official Newspaper

Motion by Dan Smith, second by Arnold Ihrke, to approve Lamberton News as the official newspaper. Motion carried.

9. Update of Board Members

A sheet was distributed to obtain board members' names and addresses.

10. Next DMRVTM AAC Meeting

The next meeting will be decided by the Administrative Advisory Committee.

11. Next DMRVTM Board of Directors Meeting

The next meeting will be decided by the Administrative Advisory Committee.

12. Adjournment

Motion by Bernell Voss, second by Rick Erickson, to adjourn the DMRVTM Board of Directors meeting. Motion carried. Meeting adjourned.

Respectfully submitted,

Jerry Parker, Program Support Specialist