

**Des Moines River Valley Tele-Media  
Board of Directors**

Minutes

**Tuesday, June 2, 1998 - 6:30 p.m.**

**Conference Room - HiLo Club - Lakefield, MN**

**1. Meeting Called to Order**

The meeting of the Des Moines River Valley Tele-Media Board of Directors was called to order June 2, 1998, at 6:35 p.m. in the Conference Room at the HiLo Club in Lakefield, MN, by John Stenzel, Chairperson.

**DMRVTM Directors Present:**

Jim Christensen	Westbrook
Dennis Johnson	RRC
John Stenzel	SSC
Robert Evers	Comfrey
Dan Smith	Windom
Arnold Ihrke	Round Lake
Julie Brugman	Mt. Lake
Derek Schmitz	Brewster
Bernell Voss	Sioux Valley

**Superintendents Present:**

Steve McCormick	SSC
Bob Meyer	Comfrey
Greg East	SV-RL-B
Dick Orcutt	Windom
Dick Gulbranson	Red Rock Central
Gery Arndt	JCC
Dave Gehrke	Mt. Lake
Luther Heller	Springfield
Steve Kjorness	Westbrook

**Others Present:**

Rod Wrege	SWTC Director
Jerry Parker	SWTC Program Support Specialist
Pat Lytwyn	Graduation Standards Facilitator

**2. Agenda Approval**

The agenda was modified to include: 6e. RMIC Contract; 6f. Transmitter Antenna on Jeffers Tower. Motion by Dennis Johnson, second by Dan Smith, to approve the modified agenda. Motion carried.

**3. Review of March 2, 1997 DMRVTM Board Minutes**

The minutes were corrected. Item 3 should read “Motion by Jim Christensen...” Motion by Dennis Johnson, second by Dan Smith, to approve the March 2, 1998, DMRVTM Board of Directors Minutes as corrected. Motion carried.

**4. DMRVTM Operations**

**a. DMRVTM Claims of Account**

Rod Wrege presented the Claims of Account. Motion by Jim Christensen, second by Bernell Voss, to approve the payment of the Claims of Account. Motion carried.

**b. Selection of Auditor**

Rod Wrege recommended we hire Westberg, Eischens, Van Buren, Ruff & Riley to audit the DMRVTM financial statements for FY98. Motion by Dan Smith, second by Dennis Johnson, to hire Westberg, Eischens, Van Buren, Ruff & Riley to audit the DMRVTM financial statements for FY98. Motion carried.

**c. Operating Budget**

Rod presented the Preliminary Operating Budget for FY99. Motion by Jim Christensen, second by Arnold Ihrke, to approve the FY99 Preliminary Operating Budget. Motion carried.

**5. DMRVTM Program Planning**

**a. K-12 Schedule**

Rod Wrege and Jerry Parker presented the 98-99 K-12 class schedule. The number of student taking ITV classes next year has increased by about 15%. An updated schedule is posted on SWTC’s home page <http://www.mntm.org> SWTC is working on offering classes to other areas of the state.

**b. Evening Schedule**

Jerry Parker reported that the fall evening ITV class schedule has not been developed at this time. We are working with Minnesota West to develop class offerings. We also plan to offer non college classes on the system next year. We are offering a graduate class this summer in conjunction with St. Cloud State University August 3-8 titled “Teaching Via ITV.”

**6. DMRVTM Reports and Activities**

**a. Video Network Report**

Rod Wrege informed the Board that he has hired another Video Technician, Tim Hansen.

The Video Technicians will be visiting every studio this summer to clean and adjust all the equipment.

**b. Data Network Report**

Rod Wrege reported to the Board that Jerry Jones will be doing router upgrades in

all the districts this summer. Two additional T1 lines from Means have been connected.

**c. Legislative/METC Report**

Rod is working with our Legislators on funding for a minimum of one T1 line for every district. Rod is also requesting funding to convert all analog studios to digital. There is still a possibility of getting e-rates funds to help enhance the system, however, Rod is not optimistic about the e-rate funds. Rod submitted a proposal to have fiber cable installed which was defeated. He will be working on this project again next year.

**d. SWTC Update**

The charge-back formula for ITV classes has been changed. The formula will use the state average teachers divided by a seven period day and based on eight students.

School districts can apply for the e-rates for next year as of July 1<sup>st</sup>.

An issue came up, how to deal with a situation where the student feels they did not get treated fair. This will be brought to the Governance Board for discussion.

Rod has reviewed the acceptable use policies of the districts and has determined that we do not need a system wide acceptable use policy.

**e. RMIC Contract**

This is the contract with the SW/WS Service Cooperative to be our fiscal agent for \$1025 per year. Rod recommended that the Board approve the RMIC contract. Motion by Dan Smith, second by Julie Brugman, to enter into this contract. Motion carried.

**f. Transmitter Antenna / Jeffers Tower**

Rod has been approached by Living Hope Christian Radio, from Mountain Lake. They would like a lease to locate a transmitter on our tower in Jeffers. The issue of a lease was tabled for further study.

**7. DMRVTM Future Considerations**

DMRVTM needs to consider the future direction of the system and whether or not we want to dissolve the joint powers agreement.

Rod will put together a report weighing the pros and cons and identifying the existing leases.

**8. Next DMRVTM AAC Meeting**

The next meeting will be decided by the Administrative Advisory Committee.

**9. Next DMRVTM Board of Directors Meeting**

The next meeting will be decided by the Administrative Advisory Committee.

**10. Adjournment**

Motion by Bernell Voss, second by Dan Smith, to adjourn the DMRVTM Board of Directors meeting. Motion carried. Meeting adjourned.

Respectfully submitted,  
Jerry Parker, Program Support Specialist