

**Southwest Telecommunications Cooperative
General Superintendent's Meeting**

Wednesday, July 8, 1998, 10:18 AM
Mediterranean Club, Tracy, Minnesota

Minutes

Superintendents Present:

Douglas Froke	Fulda
Steve McCormick	HLO
Greg East	SVRLB
Orlyn Wiemers	Minneota
Steve Kjorness	Westbrook/Walnut Grove
Rick Clark	Tracy
Don Knutson	RTR
Dennis Maasjo	Balaton
LeRoy Domagala	Adrian & Edgerton
George Maurer	Luverne
Dick Gulbranson	RRC
Tom Knoll	HBC
Gery Arndt	JCC
Steve O'Conner	Marshall
Jerry Horgen	Pipestone
Dick Orcutt	Windom
Bob Meyer	Comfrey
Dave Gehrke	Mt. Lake
Marvin Niedan	Canby
Jay Haugen	Sleepy Eye
Joel Whitehurst	Cedar Mt.
Jerry Martinson	Lincoln High

Others Present:

Rod Wrege	SWTC Director
Bruce Haug	SW/WC Service Cooperatives Director of RMIC
Jerry Parker	SWTC Program Support Specialist
Lee Warne	SW/WC Service Cooperatives Executive Director
John Stenzel	SSC Board Member
Dennis Fultz	Tracy Board Member
Leonard Runck	RRC

1.0 Call to Order

Orlyn Wiemers called the meeting to order Wednesday, July 8, 1998, at 10:18 a.m.

2.0 Opening Remarks

Orlyn Wiemers announced that the primary purpose of this meeting is for the discussion and possibly the determination of relocation of SWTC from our current location in Windom to a different location.

3.0 Adopt Agenda

Motion by Greg East, second by Rick Clark, to adopt the agenda as presented. Motion carried.

4.0 SWTC Relocation

Rod presented the board with information on SWTC's current housing situation, and informed the board of several options that were available to the cooperative, as well as the cost of those options. These options include: 1. Relocating to a different town. 2. Relocating to the former Farm Credit Services building in Windom. 3. Leave equipment where it is. 4. Disband SWTC.

Motion by George Maurer, second by Dennis Maasjo, to approve relocating SWTC to the facility formerly known as Farm Credit Services in Windom at a cost of \$48,000. Motion carried.

Motion by George Maurer, second by Jerry Horgen, to approve the system upgrade, not to exceed the cost of \$54,000, as presented by Rod Wrege.

An amendment by Tom Knoll, second by Greg East, to change the amount in the main motion from \$54,000 to \$44,000. Amendment carried.

The motion now reads, to approve the system upgrade, not to exceed the cost of \$44,000, as presented by Rod Wrege. Motion carried.

A roll-call vote was taken. The count indicated 25 in favor and 5 opposed.

It was requested that Rod make an itemized list of the planned upgrades with their costs. In the event that the cost of the upgrades is less than \$44,000, the districts will only be charged for the actual costs.

The cost of the move and the upgrade will be charged to the schools over a two-year period.

5.0 Other

There were no additional items.

6.0 Miscellaneous

6.1 Next Governance Board Meeting

The Director will set the next Governance Board meeting date as needed.

6.2 Next Superintendents Meeting

The next Superintendents meeting will be held in September at the new facility in Windom.

7.0 Motion by LeRoy Domagala, second by Greg East, to adjourn the meeting. Meeting adjourned.

Respectfully submitted,
Jerry Parker, Program Support Specialist

Itemized list of moving cost and upgrade costs

Moving cost

Fiber Optic Cable	25,000
Electrical Work	5,000
Leased Line Relocation Fees	12,000
Phone System and Installation	8,000
Equipment Racks	<u>1,000</u>
Total	48,000

The \$48,000 will be charged to the districts. This will be divided equally among the districts.

Upgrade Costs

Uninterruptable Power Supply	8,000	
Raised Flooring	5,000	
Environmental Conditioning Unit	5,000	
Cable	8,000	
10/100 Switch	3,000	
Router Upgrades	<u>25,000</u>	(10,000 included in FY99 Operating Budget)
Total	54,000	

Of the \$54,000 for upgrades, \$44,000 will be charged to the schools and \$10,000 will be paid out of the operating budget. The \$44,000 will be divided equally among the districts.

The total, not to exceed \$92,000, will be charged to the districts. The above amounts are meant to be "worst case" estimates. After all work is completed, the actual amount of expenditure (not to exceed the approved amounts above) will be assessed equally to each district. In other words, districts will be billed only for the actual cost of the project.