

**Southwest Telecommunications Cooperative  
Governance Board Meeting**

Wednesday, February 2, 2000 - 12:45 P.M.  
Minnesota Department of Transportation Building, Marshall, Minnesota

**Minutes**

Southwest Telecommunications Governance Board Members Present:

Orlyn Wiemers	Minneota
Steve Kjorness	Westbrook/Walnut Grove
Jay Haugen	Sleepy Eye
Joel Whitehurst	Cedar Mountain
Doug Froke	Fulda
LeRoy Domagala	Adrian, Edgerton
Marv Niedan	Canby
Rick Ellingworth	Redwood Falls

Others Present:

Rod Wrege	SWTC
Jerry Parker	SWTC
Forrest Fosheim	SWTC
Tom Knoll	Hills/Beaver Creek

- 1.0 The meeting was called to order by Orlyn Wiemers at 12:45 P.M., February 2, 2000, at the Minnesota Department of Transportation Building in Marshall.
- 2.0 There were no opening remarks.
- 3.0 The agenda was modified by adding: 5.4 Request from a nonpublic school to connect to our network; 5.5 Request from RRC to withdraw from membership; 5.6 Teacher license question. Motion by Marv Niedan, second by Steve Kjorness, to approve the agenda as modified. Motion carried.
- 4.0 Motion by Steve Kjorness, second by Rick Ellingworth, to approve the minutes from the November 17, 1999, Governance Board meeting. Motion carried.
- 5.0 SWTC Operations
  - 5.1 FY2000 Operating Budget and Expenditures  
Rod Wrege presented the FY2000 Operating Budget and Expenditures. Motion by

Rick Ellingworth, second by Joel Whitehurst, to approve the FY2000 Financial Reports and Claims of Account presented to the SWTC Governance Board. Motion carried.

5.2 Network Operations Report

Forrest Fosheim reported on data operations. Internet service was nonexistent on Monday for all the schools in our region as well as other regions. A router at MEANS was down for the entire day. Forrest distributed examples of help desk software printouts and explained how we use the software. Jerry Parker distributed a preliminary schedule of course offerings and preliminary numbers for the 2000-01 school year. Final numbers are due on February 15.

5.3 Membership Status as of October 1, 1999

Membership status has not changed since October 1.

5.4 Request from a Non-Public School For Network Connection

Rod reported that a non-public school has asked if it is possible to join our consortium and inquired about the cost.

Motion by Rick Ellingworth, second by Joel Whitehurst, that Rod develop a policy to identify the cost for membership and that we permit schools, public or private, to apply for membership and the cost be one and one half times the membership fee. Motion carried.

5.5 Request to Withdraw Membership

Red Rock Central has made a request to withdraw from membership. The Board took no action.

5.6 Teacher License Question

A school has pulled students from a class because the teacher was not properly licensed. The question is whether we bill this school for the students they pull out of the class. Rod was directed to bill as enrolled.

6.0 Reimbursement for ITV Teaching Costs - Tom Knoll

Hills/Beaver Creek offered Wildlife Biology to the central region. The central region did not have students. Tom Knoll came to the board with a request for payment. Motion by Rick Ellingworth, second by Jay Haugen, that SWTC make payment to Hills/Beaver Creek for \$6,500. Amendment by Rick Ellingworth, second by Jay Haugen, to pay the actual costs of 1/6 the teacher's salary with supporting documentation from the 98-99 salary schedule. Amendment failed. Amendment by Steve Kjørness, second by Rick Ellingworth to pay the actual costs of 1/6 the teacher's salary with supporting documentation less the cost of 2 students. Amendment carried.

The motion now reads that SWTC make payment to Hills/Beaver Creek for the actual costs of 1/6 the teacher's salary with supporting documentation less the cost of 2 students. Motion failed. Motion by Rick Ellingworth, second by LeRoy Domagala, that SWTC pay Hills/Beaver Creek \$5000 for AP Biology. Motion failed. Motion by Doug Froke, second by Marvin Niedan, to pay Hills/Beaver Creek \$3250 for AP Biology. Motion carried.

7.0 Legislative/METC, E-Rate Report

At this time SWTC does not have TAG funding for transmission costs. However, there is more support in the legislature than there has been in the past. Rod has completed E-rate applications for this upcoming year. SWTC has received \$350,000 in e-rate money this year and will receive at least that much next year if the applications are approved. The money received from e-rates was not figured into the costs of operation when membership fees were calculated. The issue will be addressed when e-rate money is received.

Rod has been working with the SW/WC Service Cooperatives to put together a distance learning advisory group. The advisory group would address distance learning issues and focus on future needs.

8.0 Miscellaneous

8.1 Next Governance Board Meeting will be determined at a later date.

8.2 Next Superintendents Meeting will be determined at a later date.

9.0 Meeting adjourned.

Respectfully submitted,  
Jerry Parker