

**Southwest Telecommunications Cooperative
Governance Board Meeting**

Thursday July 13, 2000 - 10:00 A.M.
Westbrook Country Club, Westbrook, Minnesota

Minutes

Southwest Telecommunications Governance Board Members Present:

Orlyn Wiemers Minneota
Steve Kjorness Westbrook/Walnut Grove
Jay Haugen Sleepy Eye
Doug Froke Fulda
LeRoy Domagala Adrian, Edgerton
Marv Niedan Canby
Dick Orcutt Windom

Others Present:

Rod Wrege SWTC
Jerry Parker SWTC
Forrest Fosheim SWTC
Bruce Haug SW/WC Service Cooperatives

- 1.0 The meeting was called to order by Orlyn Wiemers at 10:00 A.M., July 13, 2000, at the Westbrook Country Club in Westbrook.

- 2.0 The agenda was modified by adding 6.3 Hills Update, 6.4 New Members, 6.5 Election of Representatives. Motion by Dick Orcutt, second by Marv Niedan, to approve the modified agenda. Motion carried.

- 3.0 Motion by Marv Niedan, second by Jay Haugen, to approve the minutes from the May 4, 2000, Governance Board meeting. Motion carried.

- 4.0 SWTC Operations
 - 4.1 FY2000 Operating Budget and Expenditures
Rod Wrege presented the FY2000 Operating Budget and Expenditures. Motion by Marv Niedan, second by Dick Orcutt, to approve the FY2000 Financial Reports and Claims of Account presented to the SWTC Governance Board. Motion carried.

- 4.2 Network Operations Report
Rod Wrege reported that we have a successful bid for ITV equipment for the pioneer schools. The circuits have all been ordered and 70% are in place. Nortel will be installing equipment July 31 through August 4. We will schedule training sessions before school starts. The date will be set after the equipment is installed. Jerry Parker reported that we might be adding a couple of new schools to ITV. The Governance Board decided to cancel the Joint Superintendent/Principal's meeting scheduled for August 11.
- 4.3 SWTC Staff Assignments
Rod Wrege is now full time for SWTC.
- 4.4 Non-member ITV costs
Motion by Dick Orcutt, second by Doug Froke, to direct Rod Wrege to develop a fee schedule for non-member schools who want to use ITV. Motion carried. Motion by LeRoy Domagala, second by Marv Niedan, that we charge non-member schools \$50 per hour (which is the amount being charged for non-profit organizations to use ITV) until a fee schedule is approved. Motion carried.
- 5 TAG/METC/E-rate
 - 5.1 Rod Wrege put together a schedule of costs for districts for 2001 based on the information received from CFL. This cost schedule is based on what information we have today and could change. If there is no change this information will be presented at the General Superintendents' meeting.
- 6 Miscellaneous
 - 6.1 Next Governance Board Meeting
The next Governance Board Meeting will be set after the General Superintendents Meeting.
 - 6.2 Next Superintendents Meeting
The Next Superintendents Meeting will be at 10:00 A.M. on Thursday, July 27, at Rolling Hills Country Club, Westbrook, Minnesota.
 - 6.3 Hills Update
Motion by Dick Orcutt, second by Marv Niedan, that Rod Wrege will send a certified letter to Tom Knoll, stating that service will be disconnected on August 1. Motion by Dick Orcutt, second by Marv Niedan, to amend the motion by changing August 1 to July 31 and to send the letter to the Hills/Beaver Creek Board Chairman and Clerk. Amended

motion carried.

6.4 New Members

Butterfield and Worthington have expressed interest in joining ITV. Lynn Steenblock, the Director of the Minnesota River Valley Education District, has resigned his position. They have not hired someone to replace him. Motion by Marv Niedan, second by Dick Orcutt, to send a letter to the acting chair to see if there is interest in meeting to discuss sharing services. Motion carried.

6.5 Election of Representatives

We will have elections of Governance Board members at the next Superintendents' meeting to replace those whose term expires.

7.0 Motion by Marv Niedan, second by Dick Orcutt, to adjourn the meeting. Meeting adjourned.

Respectfully submitted,
Jerry Parker