

**Southwest Telecommunication Cooperative
ITV Principals' Meeting**

**Southwest Telecommunications Cooperative, Windom, Minnesota
10:00 A.M., August 21, 2000**

Minutes

Representatives Present:

Dave Edwards	Adrian
Brenda Chelovszki	SSC
Bill Strom	Mountain Lake
Bob Meyers	Comfrey
Julia Graves	Walnut Grove
Bill Richards	Westbrook
John Rokke	Tracy
Elia Bruggeman	Sleepy Eye
Gene Miller	Edgerton
Jerry Parker	SWTC
Forrest Fosheim	SWTC

10:00 Teachers and Principals were introduced.

10:15 Forrest Fosheim demonstrated and explained the updated equipment.

11:00 Regular meeting.

1. Call to Order

Bill Richards called the meeting to order August 21, 2000, at 11:00 A.M., at Southwest Telecommunications Cooperative in Windom.

2. Opening Remarks

Julie Graves expressed her appreciation for the summer classes from Mankato.

3. Agenda Approval

The agenda was modified to include the Student-Parent Agreement form.

4. Approval of the Minutes from May 17, 2000

Motion by Julia Graves, second by Gene Miller, to approve the May 17, 2000 minutes as written. Motion carried.

5. School Clock Setting

All school clocks need to be set at the same time. A good way to find the official time (the time which our scheduling software is set to) is to go to www.time.gov,

or call our office (507-831-6950).

6. Student-Parent Agreement Form
The agreement form was distributed. Principals are to have the students and parents sign this form.
7. ITV Common Calendar
The ITV handbook was distributed. The ITV calendar is inside the back cover. No changes were made. Please note which days there will be no ITV. The first day of ITV classes is September 6.
8. Book Delivery
ITV books will be delivered the week of August 28.
9. 2000-2001 ITV Schedule
The schedule was reviewed and updated.
10. Next Meeting Date
The next Principals' meeting will be held October 25, 2000, at the Mediterranean Club in Tracy.
11. Adjournment
Motion by John Rokke, second by Bob Meyer, to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,
Jerry Parker, Program Support Specialist

Minutes Principals meeting 5-17-00

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